

## **Orleton and Richards Castle: Notes from a Neighbourhood Development Plan Steering Group meeting at Richards Castle Village Hall, 7.30 pm 5 November 2015**

**11/15/1: Attendance** a) Members: 1 to confirm the current membership of the steering group, a list was tabled. Including email and contact phone numbers, where known: additions and corrections were made: an updated copy is attached to these notes and will be on the websites.

2: Members present were: Pauline Betteridge (PB), David English (DE), Richard Hewitt (Treasurer RH), Richard Jack (RJ), Elizabeth Moran (EM), Peter Owen (PO), Donald Pickard (Secretary, DP), Mike Saunders (MS). In the absence of the Chair and Vice-Chair, Peter Owen took the chair for this meeting

**b) Apologies** for absence had been received from John Alderman (JA), Martin Bradford (MB), David Small (Chair, DS)

c) **In attendance:** Bill Bloxsome (Data Orchard) Sebastian Bowen (Herefordshire Council)

**11/15/2:** There were no further declarations of interest by members.

**11/15/3:** The notes of the meeting of 14 September 2015 (150914 notes.doc) were received.

Those notes covered the preparations for matters on the agenda for this meeting: **there were no other matters arising.**

### **11/15/4: Correspondence**

It was noted that information had been received from Herefordshire planning department that the Herefordshire Core Strategy has now been adopted and the 5-year land supply has been agreed.

### **11/15/5 Report on current financial position and projection of expenditure**

RH circulated two spreadsheets

a) Expenditure relating to the budget allocations of the two councils

b) Expenditure relating to the grant that had been received (July 2015) to cover a 6 month period. There was discussion about the fact that we will need a further grant since the work to be done will run into Jan-Mar and may well extend into the next financial year

### **11/15/6 The meeting proceeded to discuss the preparatory document for the draft plan as prepared by MS**

**MS** introduced the preparatory document which sets out information to be taken note of in relation to Richards Castle in the Draft Plan. Similar work is needed for Orleton.

**Bill Bloxsome** indicated that the default position for the Steering group is that policies are now set out in the Herefordshire Core strategy, The task of the Steering Group is to add detailed provision to be considered in particular areas. The main sections would include:

- **Provision for sufficient sites for Housing:** BB calculates from the revised numbers recently published for the period up to 2031, and taking into account houses built, or for which planning approval has been granted since 2011, **Orleton** will need to have available sites for at least a further 14 dwellings, and **Richards Castle**, 12 dwellings.
- **Allocations:** e.g. Areas for employment and Community
- **Designations:** e.g. areas for particular use, such as 'Local Green Space', provision for Play areas or possible siting for a Pre-School.

In his view the main issues for the joint plan needed to be Housing and Environmental protection. For the first, **Orleton** needs to define a new settlement boundary in place of the previous boundary and to demonstrate that within that boundary there are sufficient sites to allow for the housing required (which can, but need not, be specifically noted).

For the second, a statement about policies to control flooding and sewage in Orleton needs to be included. It was suggested that Brian Powell might provide such a statement (**RJ** to contact).

In general terms Herefordshire Council could provide documentation (including maps) to help indicate what is already known about the parishes, in the Landscape Character Assessment, the Ecological Network Map and the Historical Environmental data records. (**EM** to contact the County Council – Julian ???? for advice and further information). Because the Landscape Character Assessment is large scale, BB offered to lead a 'walk-around' for the two villages to provide more detail. (This will take place on Monday 16 November, commencing at 10.00 at RCVH).

**11/15/7: Steps towards Regulation 14 submission.** **Bill Bloxsome** volunteered to write a rough version of the draft plan as an 'Aunt Sally' to be worked on by **MS/DE/PO** for **Richards Castle**, and by **DS/JA/RJ** for **Orleton**. This document will be circulated via RH and DP to the sub-groups: **MS** agreed to convene an early meeting of the two sub-groups to help the process.

### **11/15/9 Any other business:**

a) Bill Bloxsome requires the OS copyright number which the group has in order to obtain

electronic maps (?JA to provide?)

b) The website addresses, where information and drafts will be published are:

[www.orleton-ndp.co.uk](http://www.orleton-ndp.co.uk)

[www.richardscastle-ndp.co.uk](http://www.richardscastle-ndp.co.uk)

c) **Donald Pickard** gave notice that he will be resigning from the Steering Group after the next meeting: a new secretary will be required.

**11/15/10** Date of next meetings: Thursday 3 December 7.00 at Richards Castle

Appendix:

**Orleton & Richards Castle Neighbourhood Development Plan Steering Group membership and contact details**

Alderman, John	john.alderman5@gmail.com	01568 280566	Vice-chair
Betteridge, Pauline	paulinebetteridge@hotmail.co.uk	01568 780954	
Bradford, Martin	emlmart@hotmail.com	01568 780151	Orleton PC
English, David	david@woodhouse12.plus.com	01584 831265	
Hewitt, Richard	clerk.orletonpc@gmail.com	7963845358	Treasurer
Jack, Richard	armajack@btinternet.com	01568 780611	Orleton PC
Moran, Elizabeth	mrsmoran2@btinternet.com	01568 780675	
Owen, Peter	owen.pjw@googlemail.com	01584 831494	Richards Castle PC
Pickard, Donald	landdp15@gmail.com	01568 782388	Secretary
	orcplan@gmx.com		(resigning Dec 2015)
Saunders, Mike	foggy.dew@btinternet.com	01584 831640	
Small, David	david@smalls.plus.com	01568 780647	Chair
Webster, Gemma	gwebster@herefordshire.gov.uk	01432 260139	Herefordshire Planning
Bowen, Sebastian	sbowen@herefordshire.gov.uk		County Councillor, Bircher Ward

November 2015