

Orleton and Richards Castle Neighbourhood Development Plan Steering Group

Notes of a Meeting at Richards Castle Village Hall, 7.30 pm Thursday 27 August 2015

08/15/1: The attendance at the meeting was:

- a) Members: John Alderman (JA, in the chair), David English (DE), Richard Hewitt (Treasurer RH), Elizabeth Moran (EM), Donald Pickard (Secretary, DP), Mike Saunders (MS)
- b) Pauline Betteridge (PB) David Small (DS), Richard Jack (RJ) sent apologies
- c) **In attendance:** Max Bassett MB/DO)
- d) Resignation of Bob Flemons: noted
- e) New Parish Council representatives
 - i) Richards Castle: Peter Owen
 - ii) Orleton: Richard Jack and a.n.other

08/15/2: There were no further declarations of interest by members.

08/15/3:The **notes** of the meeting of 2 June 2015 (150802 notes.doc) were received.

Matters arising from the notes.

- a) Grant application: Grant came through in July for a six-month period
- b) Non-resident landowners questionnaires distribution in progress in both villages
- c) planned meeting for July 13 was postponed

08/15/4: There was no **correspondence** to note

08/15/5 Report on current financial position

The grant has been received . There has been no expenditure to date

08/15/6 Discussion arising from the analysis of the questionnaires from Data Orchard

MB gave a brief introduction but preferred that the group commented on the document. The initial discussion centred on responses which might be relevant to the discussion in the Orleton Parish meeting on September 3: e.g. density. total numbers, relevance of settlement boundary, size of development in relation to the village and Herefordshire Plan.

DO are asked to provide 'Parish' breakdowns on Qs 16 and 18. MS has prepared a possible list which he will send in to JA and DO. DO agreed that as a general rule when a question relates to a particular village, it would be advantageous to provide differentiated analyses (probably 4, 10, 13, 14, 16, 17, 18). This extra data will be sent to RH before next week and incorporated in the analysis, thus producing draft 1.1.

For the public meeting RH suggests that SG (through JA and DS) provide a brief statement indicating possible relevant areas on which data is now available and indicating that version 1.1 of the report on the questionnaire will be published on the website in September. It will already have been given to the parish councillors. (**Agreed**)

There was further discussion on a planning application which has been submitted in Richards Castle for the Spouthouse field.

This method (e.g. identify relevant data and existing guidelines) can now be used (ad loc) to advise the Parish Councils for planning applications that are submitted before the NDP is finally approved. There is now a need to clarify how the guidance on maximum numbers in parishes is to be applied.

(MS to draft question to Herefordshire Council to be sent via JA by DS)

Some revisions of the introduction were discussed and agreed with MB/DO

08/15/7 Discussion of plans towards a first plan draft will be main agenda item in next meeting

08/15/8 Any other business: what publicity should we now provide? Distribute to Parish Councillors and report to public meeting. Submission to be prepared by JA/DS for Grapevine and Castle News. Printed Copies of analysis to be provided by JA to public places, shop, Village Halls, Coffee Groups

What shall we put on the website? The Version 1.1 of the analysis. Those who have been asked to provide information should send to Tony Sharod.

08/15/9 Dates of next meetings: **September 15, OVH (change of date, OVH is already booked for September 14)** to be preceded by a preparatory discussion with JA and MS and DS. **September 29 (RCVH)** to include Bill Bloxsome, if possible.