

**Orleton and Richards Castle**  
**Neighbourhood Development Plan Steering Group**

**AGENDA**

Meeting to be held at Richards Castle Village Hall  
7:30pm Wednesday 15 October 2014

**10/14/1:a) To record the attendance at the meeting**

**b) To note any apologies for absence:** Richard Hewitt (Treasurer RH), Fred Secker (withdrawing pro tem) ,Jim Watt (JW)

**c) In attendance:**

**10/14/2:To note any declarations of interest by members**

**10/14/4:To receive the draft minutes of the meeting of 22 September 2014** (140922 notes.doc)

**10/14/5:To note matters arising from the Notes not covered by today's agenda**

**10/14/6:To take note of any correspondence**

Letter from Hereford Council Officer: support for a request to extend Grant Period?

**Subject:** DCLG Neighbourhood Planning Grant

Dear Parish Clerk/Steering Group Member,

We are aware that many of you have received a grant from DCLG in order to produce your neighbourhood plan which is required to be spent by December 2014.

Many have expressed concerned about your ability to spend this money within the timeframe whilst still undertaking a thorough and due process and some are contemplating paying large invoices well in advance of work being carried out in order not to lose any grant funding.

We would like to compile a list of those parish councils affected by the December deadline in order to express our concerns to Localities and DCLG.

Herefordshire has the greatest number of neighbourhood plans underway in England so could be disproportionately affected by the December deadline.

Please could you let us know if your parish is concerned about the December deadline so that we can provide figures and a case to DCLG.

**James Latham**

**Technical Support Officer**

**Neighbourhood Planning,**

**10/14/7:to receive brief updates**

- 1. Budget (RH)**
- 2. Website**
- 3. Feedback from a meeting re affordable housing:**

**10/14/8.Major discussson a) questionnaire proposals**

**10/14/9 logistics of its distribution and collection. .**

**10/14/10. To determine any other business**

**10/14/11 To set the dates of the next meetings**

**a) Working groups**

**b) Steering group**