

Orleton and Richards Castle Neighbourhood Development Plan Steering Group

Notes from a meeting at Orleton Village Hall: 7:30pm Wednesday 13 August 2014

8a/14/1:a) Attendance:

John Alderman (JA), Pauline Betteridge (PB), David English (DE), Richard Hewitt (Treasurer, RH), Donald Pickard (Secretary, DP), Mike Saunders (MS), Fred Secker (FS), Jim Watt (JW)

b) apologies for absence: Elizabeth Moran (EM), David Small (Chair, DS)

c) In attendance: Chris Gooding (Data Orchard, consultant)

8a/14/2:Declarations of interest: The meeting noted that DE had declared a putative interest in having a holiday let, but outside Richards Castle

8a/14/4:The notes of the meeting of 31 July 2014 (140731 notes.doc) were accepted

8a/14/5:Matters arising from the Notes not covered: A letter to community has been prepared with suggested corrections and will shortly be handed over to Castle News and Grapevine, with additional copies to be available in shop and for display.

8a/14/6: Correspondence: Letter handed in to Post Office from Stuart Robertson concerning affordable homes and infill was read out and will be handed on to EM to add to comments

8a/14/7: Updates

1. Budget. There is little to report: RH asks for outstanding expenses to be submitted

2. Website : JW expressed some frustration experienced in difficulties in communicating with the website maker with the result that little information is being uploaded. (This will be followed up by JA and JW). FS asked about Drop-Box use: JA and RH offered suggestions about access, especially to the 'Public' part of the box. JA will work to get 'public' part on our website.

8a/14/8.Feedback from working groups

W1: Creation of a draft Plan structure - key issues and areas to be covered and identification of questions to be addressed through the questionnaire had resulted in a letter to Gemma Webster (14:8 Questionnaire WP Qs - with response from GW). GW has also provided a list of relevant documents and links which need to be noted in the NDP

W2: Analysis of comments made by visitors to the Drop-in Events (see 14:7a, 14:7b Comments docs). Some additional feedback from the Richards Castle maps might be available to be added. JW distributed a map of Orleton showing the interest about development in areas within and around the village.

W3: Review of questionnaires of other NDP groups. JW and FS have looked at a number.

8a/14/9 Planning for the questionnaire

JA began by identifying the critical role in the NDP process of stating a vision and identifying objectives.

CG pointed out that there have been two broad approaches so far:

- to begin with a questionnaire and public meetings and from that to identify options and objectives.
- OR begin with objectives and options and frame those in questionnaire. Further discussion identified the need for sensitivity in framing the questionnaire given the differences both in size and ethos between the two villages.

JW raised the question of flooding as a priority to be dealt with in relation to developments.

CG indicated some principles about drawing up a questionnaire and distributed a DO paper "Questionnaire Design Guidance". The next stage is for the Steering Group to identify topics and issues: DO will then fashion the questions. JA proposed the setting up of working parties to look at issues (in separate groups for each parish) covering three areas: (a) generic issues, (b) specifics for Orleton, (c) specifics for RC. There will first be groups to produce ideas for b) and c) leading on to picking up the generic topics and issues. JW will lead on b), MS on c), both groups to consult and report in two weeks.

8a/14/10. There was no other business

8a/14/11 Dates of the next meetings

a) Working groups t.b.d. Exchange notes by 29 August

b) Steering group. 3 September RCVH