

Steering Group - Agenda for Meeting on 28 April 2014

Notes for ITEM 8 – Allocation of Resources

WHO WILL DO WHAT ...

Budget formulation and Grant Application	RH/JA
Preparation of the “Sales Pitch”	JW/EM
Communications Plan	
- Creation of a website	?
- Leaflet drop	?
Contacts with businesses, landowners, organisations	JW/DS?
Drop-in Sessions sub-group to be led by	?
Arranging – how many, when and where	
Preparation - maps, information, displays, literature	
Staffing - who and how trained	
Collation and analysis of results	
Conclusions to feed into Questionnaire	
The Questionnaire sub-group to be led by	?
Preparation (should we use DataOrchard?)	
Distribution	
Follow-up visits	
Collation and Analysis of results	
Conclusions	
The First Draft of the Plan	DS/JA/?